

# Lifesaving Rules & Environment Absolutes



# Lifesaving Rules & Environment Absolutes

At Cleanaway, our Home Safe value is our highest priority. We have a firm belief that all injuries and accidents are avoidable, and we are committed to Goal Zero – because everyone deserves to go Home Safe every day.

As part of our commitment to safety, we have relaunched our Lifesaving Rules to ensure they are clearly aligned with our critical risks. We are also introducing our Environment Absolutes to make sure we have the highest level of focus on environment, consistent with Our Mission of 'making a sustainable future possible'.

Refining these rules and absolutes to ensure they are reflective of Cleanaway's operating environment has involved a significant effort to consult widely across a range of industries to ensure that our rules are consistent with best practice. Please familiarise yourself with each Lifesaving Rule and Environment Absolute and keep this booklet somewhere easily accessible to ensure you can refer to it when needed. At Cleanaway, safety and environmental management is everyone's responsibility.

Stay safe,



**Vik Bansal**  
CEO AND MANAGING DIRECTOR



## Lifesaving Rules



### Safe driving & approaching equipment

Ensure you are licensed and authorised. Drive to the conditions and avoid distraction. Approach vehicles/plant only after advising the operator



### Fitness for work

Come to work unimpaired by drugs, alcohol or fatigue



### Hazardous chemicals

Manage all hazardous chemicals in accordance with risk assessment and procedures



### Fire and explosion

Know and control the fire and explosion risks within your operation



### High hazard work

Ensure you have authorisation, correct permits and controls in place before undertaking High Pressure Water Jetting, Confined Space Tasks or Working at Heights



### Energy isolation & safety devices

Energy isolations are in place and verified. Ensure safety devices are operational, with any change requiring authorisation

## Environment Absolutes



### Water protection

Stormwater system managed and maintained to regulatory standards



### Soil protection

Liquids stored in properly maintained bunded areas and solids stored on a sealed surface



### Air protection

Air pollution control equipment maintained to regulatory standards and in operation



### Compliance to regulatory licence

Material can only be accepted and activities undertaken in accord with licence conditions



#### LIFESAVING RULE

## *Safe driving & approaching equipment*

**Ensure you are licensed and authorised.  
Drive to the conditions and avoid distraction.  
Approach vehicles/plant only after advising the operator**

I will commit to:

- Holding a valid licence, authorisation and verification of competency for all vehicles and plant that I operate.
- Being unimpaired by drugs and alcohol.
- Completing my pre-start before using my vehicle.
- Only using a mobile phone in hands-free mode.

Before approaching vehicles, plant or moving equipment, I commit to:

- Obtaining acknowledgement from the operator.
- Never entering an exclusion zone, unless permitted.



#### LIFESAVING RULE

## *Fitness for work*

**Come to work unimpaired by drugs, alcohol or fatigue**

I will commit to:

- Coming to work unimpaired by drugs or alcohol.
- Not possessing illicit drugs in the workplace.
- Not consuming illicit drugs or alcohol in the workplace.
- Taking all fatigue management rest breaks.
- Declaring any medical condition or medications that have the potential to affect my ability to perform my job safely.







## LIFESAIVING RULE

# *Hazardous chemicals*

**Manage all hazardous chemicals in accordance with risk assessment and procedures**

I will commit to:

- Only working with hazardous materials that I am trained, competent and authorised to do so.
- Always wearing the personal protective equipment detailed within the procedure and risk assessment.
- Cleaning up spills and leaks immediately following the Spill Response Procedure.
- Ensuring all hazardous materials are labelled and the packaging is not leaking.
- Not storing incompatible hazardous materials next to each other.
- Only mixing or decanting hazardous materials which have been approved by an authorised person.
- Only treating hazardous materials using an approved process.



## LIFESAIVING RULE

# *Fire and explosion*

**Know and control the fire and explosion risks within your operation**

I will commit to:

- Not smoking or vaping outside of a designated smoking area.
- Following the site procedures for use of mobile phones and other ignition sources in operational areas.
- Not impairing or blocking the operation of fire fighting equipment or emergency exits.
- Obtaining a permit and complying with the conditions, prior to undertaking any hot work.





## LIFESAVING RULE

# High hazard work

**Ensure you have authorisation, correct permits and controls in place before undertaking High Pressure Water Jetting, Confined Space Tasks or Working at Heights**

### HIGH PRESSURE WATER JETTING

I will commit to:

- Only performing High Pressure Water Jetting (HPWJ) tasks that I am trained and authorised to do.
- Holding a current Cleanaway Verification of Competency (VoC) for the specific high-pressure task/s I am undertaking.
- Not modifying or removing safety control device/s built into my HPWJ equipment.
- Completing and having approved by a Authorised Senior Operator the HPWJ Checklist for all HPWJ work.
- Always wearing all of the mandatory PPE for the HPWJ task.
- Always using an anti-withdrawal device when cleaning tubes, pipes and ducts or on any task where the hose is fed through an opening.
- Ensuring that all HPWJ works being performed have a spotter.
- Establishing and maintaining a defined exclusion zone for all HPWJ works.
- A spotter always maintaining line of sight and having immediate access to the emergency stop control.

### CONFINED SPACE

I will commit to:

- Only working on a confined space task when trained, authorised and competent.
- Obtaining an authorised Confined Space Permit and complying with all conditions.
- Signing the Confined Space Entry Log prior to entering the confined space and upon exit.
- Verifying isolations for all energy sources and connected equipment/piping.
- Ensuring the atmosphere has been tested and is monitored.
- Inspecting and using my breathing apparatus when required.
- Confirming a documented rescue plan is in place.
- Ensuring there is a dedicated standby person to monitor conditions and communicate with workers.
- A standby person maintaining communication with the operators at all times.
- A standby person instructing the operators to evacuate in an emergency, preventing unauthorised entry and not entering the confined space.

### WORKING AT HEIGHTS (2.0M DROP)

I will commit to:

- Only working at height when trained, authorised and competent.
- Obtaining an authorised Working at Heights Permit and complying with all conditions.
- Inspecting and using fall protection (e.g. safety rails) when working at heights, including accessing the top of a vehicle.
- Establishing and maintaining exclusion zones below overhead work or around uncovered openings.





## LIFESAIVING RULE

# *Energy isolation & safety devices*

**Energy isolations are in place and verified.  
Ensure safety devices are operational,  
with any change requiring authorisation**

I will commit to:

- Only isolating plant that I am trained, competent and authorised to isolate.
- Identifying and confirming energy sources have been isolated, locked and tagged and verifying stored energy is released.
- Not removing a lock or tag that has been applied by another person.
- Obtaining authorisation via a permit to work before disabling or overriding safety equipment or devices.



## ENVIRONMENT ABSOLUTE

# *Water protection*

**Stormwater system managed and maintained  
to regulatory standards**

- Outdoor areas and site activities must be managed so that only clean stormwater leaves the site.
- All stormwater drains must be coloured blue to distinguish them from other types of drains and pits.
- Do not allow anything to be stored or parked on top of a stormwater drain.
- Stormwater drains must be kept free of waste, litter, sediment, or obstructions.
- Spills and leaks must be contained and cleaned up immediately; this includes removal of clean-up materials.
- All stormwater pollution controls must be visually inspected at least monthly. Seals must be checked at least quarterly for any installed stormwater shutoff valves.







ENVIRONMENT ABSOLUTE

## Soil protection

Liquids stored in properly maintained banded areas and solids stored on a sealed surface

- All liquid wastes, chemicals and liquid products must be managed in a designated bund. This includes loading, unloading, treating, and storing.
- Empty containers and transfer hoses must be stored in a designated bund unless triple-rinsed.
- All containers (including drums and tanks) storing liquids must be in sound condition, not leaking, and have a clearly visible label listing its content. Any redundant labels must be removed or obscured.
- All containers stored outside in unroofed areas must be fitted with a lid or otherwise covered (i.e. with a tarp or similar) to prevent rainwater ingress.
- Bunds must be kept clean and free of residue build-up.
- Stormwater in bunds must be removed following rain and managed in accordance with the Stormwater Management Plan.
- All solid waste stockpiles must be risk assessed for soil protection, and if required liquid runoff prevented from entering the stormwater system or running onto an unsealed surface.
- Combustible solid waste must not be stored outside of an approved area.
- All tanks, pits and bunds must be maintained in serviceable condition and bunds and storage areas must be visually inspected at least monthly. Any leaks must be rectified.



ENVIRONMENT ABSOLUTE

## Air protection

Air pollution control equipment maintained to regulatory standards and in operation

- Air pollution control equipment must be inspected and confirmed fit for use prior to commencing a process, task or shift. Common examples of air pollution control equipment include wet scrubbers, carbon filters and dust extractors.
- Processes or tasks must not exceed the regulated capacity of the air pollution control equipment. For example, maximum processing feed rates must not be exceeded.
- Air pollution control equipment must be maintained to a serviceable condition.
- All stack discharges must be verified as compliant by a suitably qualified person.
- Roadways, stockpiles and waste loading and unloading areas must be managed to minimise the generation of dust and drag-out.
- All other plant and equipment must be maintained and operated to minimise uncontrolled air emissions.





## ENVIRONMENT ABSOLUTE

# *Compliance to regulatory licence*

**Material can only be accepted  
and activities undertaken in accord  
with licence conditions**

- Activities must be performed in accordance with the licence and site standard operating procedures / work instructions.
- Waste must not be accepted, transported, treated or disposed of without a valid licence or authorisation.
- Materials, including waste, must only be accepted if there is sufficient and appropriate storage capacity.
- Licensed storage limits must not be exceeded.
- Transport of waste material must:
  - only be undertaken by appropriately licensed drivers, in vehicles designed, maintained and licensed to transport that waste.
  - only be undertaken for waste materials that are accurately classified prior to being loaded into Cleanaway vehicles, and documentation identifying the material must be carried during transport.
  - only be delivered to a facility that is lawfully able to accept it.
  - include all waste tracking documentation being completed, submitted and securely stored as prescribed under relevant legislation.
- If a standard operating procedure or work instruction is not available, a risk assessment should be completed before undertaking the task.







## ***Unsafe work***

**If you see an unsafe work activity,  
behaviour or condition,  
you have the authority to stop the job  
and raise your concern with a supervisor.**